



Fraser Basin Council

## POSITION DESCRIPTION

### Position Title: Network Lead, Indigenous Energy

<b>Position Term:</b>	September 15, 2022 to March 31, 2025, with the possibility of extension, dependant on available funding
<b>Salary range:</b>	\$60-70K annually, plus a comprehensive benefits package
<b>Application Deadline:</b>	August 15, 2022 (5:00 pm PDT)
<b>Estimated Starting Date:</b>	September 15, 2022

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The Fraser Basin Council (FBC) is a non-profit organization that works to advance sustainability in BC. We are seeking a Network Lead, Indigenous Energy to support an Indigenous Renewable Energy and Electrification Network. The Network Lead will work with Community Energy Coordinators in Indigenous communities to support their work in community energy planning, renewable energy and electrification project planning, and community engagement. All applicants will be considered; however, because of the nature of the Network Lead position, qualified Indigenous applicants will be given priority.

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### Position Overview

Reporting to the Program Manager, Climate Change, the primary function of this position is to provide leadership, support and coordination of the Indigenous Renewable Energy and Electrification Network. The Network Lead, Indigenous Energy will facilitate, guide and engage with the Network by working with individual Community Energy Coordinators (CECs) to support ongoing work in their respective communities related to energy planning, renewable energy and electrification project planning, and community engagement. The Network Lead will work to build trust and strong relationships by creating meaningful networking opportunities for the CECs to facilitate peer-to-peer learning and connections. Additionally, the Network Lead will work with the cohort of CECs to build capacity through group and individualized training, and through one-on-one mentorships.

An \$8,000 per year training budget is available to support the capacity development of the Network Lead, Indigenous Energy position.

## Essential Job Functions and Duties

Responsibilities of the position include: providing program budget and reporting support to FBC and supporting funding agencies; liaising with FBC to provide updates and progress reports on CEC work plans and activities; and developing program communications materials.

Responsibilities specific to the FBC Indigenous Renewable Energy and Electrification Network include:

- supporting the hiring of CECs by participating Indigenous communities
- planning and leading monthly conference calls
- providing ongoing support to and communication with each of the CECs
- providing support to individual CECs in developing work plans and carrying out the goals and objectives of their work plans
- seeking out, developing and coordinating training opportunities for individual CECs and for the Indigenous Renewable Energy and Electrification Network as a whole
- attending conferences, events and engagements with the CECs
- liaising with participating Indigenous communities
- supporting the FBC Climate and Energy Resilience Coordinator in writing reports, attending meetings and sharing information on renewable energy and electrification funding opportunities
- developing and disseminating templates to support work plans, training and reporting
- collaborating with the expanded BC Indigenous Remote Community Capacity program, and
- other tasks and duties as required

## Required Skills and Qualifications

Required qualifications for the position include completion of Grade 12, a relevant post-secondary diploma, a minimum of five years of work experience, and an interest in sustainability, climate change and clean energy. Experience working in a supervisory position will be considered an asset. An equivalent combination of education and experience may be considered. Previous experience working with Indigenous communities is also required.

Given the responsibilities of the position, the successful candidate must be a self-starter, have earned a reputation as a team player, possess excellent written and oral communications skills and be able to build relationships, particularly with First Nations communities. Tact and good judgement in dealing with sensitive and complex issues, great organizational skills, and technical competency with Microsoft Office and virtual meetings are also required skills. Travel will be required, depending on the trajectory of the COVID-19 virus.

## Application Instructions

Please send your resume and a cover letter to [careers@fraserbasin.bc.ca](mailto:careers@fraserbasin.bc.ca).

Application deadline: **August 15, 2022 (5:00 pm PDT)**.

The Fraser Basin Council is committed to creating a diverse and inclusive work environment and is proud to be an equal opportunity employer. All qualified applicants will be given consideration regardless of race, ethnicity, gender, sexual orientation or disabilities; however, given the nature of the role, qualified Indigenous applicants, particularly those from what became known as British Columbia, will be given priority for this position.

FBC offers a comprehensive employee benefits package, which includes medical, dental and insurance coverage, an RRSP contribution matching program and professional development support.

FBC has a vaccination and masking policy requirement for all current and future employees during the COVID-19 pandemic. At the current time, staff have the option of working remotely from home and / or working from the office where social distancing between colleagues can be implemented.

While we are grateful for all applications submitted, only short-listed candidates will be contacted. **Thank you for your interest.**

## About the Fraser Basin Council

The Fraser Basin Council (FBC) is a charitable non-profit society that brings people together to advance sustainability in British Columbia. Our vision is for *“Social well-being supported by a vibrant economy and sustained by a healthy environment.”*

Strategic priorities of FBC are to build sustainable and resilient communities, take action on climate change, and support healthy watersheds and water resources. For the past 25 years, we have undertaken a wide range of collaborative, multi-sector initiatives. Our work includes programs on flood management, community wildfire planning, air quality improvement, energy efficiency, green transportation, watershed planning and youth climate action projects. For more information, please visit our [website](#).

We are grateful at the Fraser Basin Council to live and work on the unceded, ancestral territories of the Indigenous Nations of British Columbia.