

EXTENDED - JOB OPPORTUNITY - Program Coordinator, Bringing It Home

Published 17-Dec-19 by [Ian Scholten](#)

Indigenous Clean Energy (ICE) Social Enterprise is seeking a full-time Program Coordinator to support the Bringing It Home initiative. Bringing It Home is a national initiative focused on realizing healthy energy living through energy efficiency. The Program Coordinator will work with the initiative Director and six Guide Communities to carry out the implementation plan for the initiative.

Prospective applicants are encouraged to read the detailed summary of Bringing It Home ([available here](#)) **before** applying to position.

This position will be based in Ottawa and may include travel to Indigenous communities across Canada.

We are an equity employer and encourage all interested people to apply. However, **First Nations, Inuit, or Métis candidates will be given priority**, please self-identify. Compensation will be based on level of experience.

Responsibilities include:

- Travel to two Guide Communities (minimum) to complete workshops and a foundational assessment through meetings with a range of community members and leadership.
- Coordinating meetings (including travel) with Bringing It Home team members (Guide Communities and experts);
- Communicating initiative outcomes and successes clearly and creatively;
- Maintaining relationships with experts and mentors to support the initiative;
- Researching and developing case studies of promising practices related to Indigenous energy efficiency;
- Supporting the development of tools, resources, and templates for Bringing It Home;
- Coordinating the growth of an online community related to Bringing It Home;
- Curating a resource library for Bringing It Home participants and interested parties.

[See full job description here.](#)

Application deadline: January 31, 2020

Please submit resume and cover letter to: [Ian Scholten](#) ,
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