

POSITION: Director, Strategic Partnerships and Communications

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Indigenous Clean Energy (ICE) Social Enterprise is seeking a highly motivated, dynamic, and multi-faceted Director, Strategic Partnerships and Communications. This is a key role that will lead the organizational mandate by ensuring effective communications to optimize impact. This position will be responsible for the development key strategic partnerships and liaise with the federal and provincial/territorial governments, private corporations and energy markets to maximize clean energy opportunities for Indigenous communities and peoples.

The individual will also lead all external communications, and the full capacity to produce communications collateral and materials, based on strong writing and editing skills, and oral communications skills, to develop content for both traditional and digital platforms that promote the Indigenous Clean Energy brand.

Based in Ottawa, Ontario the successful candidate will be a self-starter and experienced leader. The Director, Strategic Partnerships and Communications will develop and implement under the direction of the ICE Executive Director, and in collaboration with other Directors, and ICE personnel, with a strong team collaboration practice, to increase the reach and impact of our ongoing efforts in advancing Indigenous Clean Energy's focus areas.

We are an equity employer and encourage all interested people to apply. However, First Nations, Inuit or Métis candidates will be given priority, please self-identify. Travel within Canada and internationally may be required. Compensation commensurate with experience.

Responsibilities

- Develop and manage systems, material and practice that ensure that the ICE Brand, and the range of Indigenous clean energy stories, impacts and opportunities are regularly brought to the attention of senior and programmatic leaders with governments, the energy sector, Indigenous organizations, private corporations, foundations and the financial firms;
- Build relationships and engage players noted above to consider, develop and

implement policy and programmatic initiatives that foster Indigenous inclusion in Canada's and global energy economies, and the process of Energy Transition to a low carbon future, and utilize innovations from the ICE Team and Network in this regard;

- Lead proactive communications that ensures that ICE, its programs, and the broad group of Indigenous energy leaders receive coverage in the mainstream media, and on social networks on a regular basis, nationally and regionally across Canada;
- Engage and respond to the ICE Team and Network, and lead in the writing/preparation/production of a suite of communications collateral including written materials, web platforms, Indigenous clean energy stories, videos, media releases, and other similar materials;
- Provide support to ICE programs in relation to communications functions such as podcasts and live streaming;
- Identify and leverage international media and exposure for ICE, its programs and Indigenous clean energy leaders;
- Manage the administrative support function of ICE to promote effective team functioning;
- In conjunction with members of the leadership Coordinating Team and the broader ICE Team, seek to expand and diversify the funding base to increase ICE's major initiatives and existing collaborations, including outreaching to non-traditional prospective supporters such as private corporations, and US and international foundations/philanthropy groups;
- Staying apprised of all developments in the fields of government relations and stakeholder relations.

Education, Experience and Skills

- Degree in Communications, Public Relations, Business Administration or a similar field;
- Understanding networks within Indigenous communities, or the clean energy sector, governments and public agencies;
- Strong analytic skills (financial, planning, operational);
- At least 7 years experience in communications, clean energy, business, government relations, Indigenous affairs or related fields;
- Demonstrated ability to work well under pressure;
- Skilled in anticipating problems and proposing solutions;

- Commitment to team systems a team-oriented working practices;
- Familiar with how to apply brand concepts to both internal and external audiences;
- Previous experience working with First Nation, Métis and Inuit communities would be a major asset;
- Bilingualism will be considered an asset.

Attributes

- Able to travel both domestic and international locations;
- Experience developing and managing budgets an asset;
- Excellent relationship building skills;
- Very strong communicator;
- Detail oriented;
- Excellent time management, organization and prioritization skills;
- Flexibility to work extended hours on occasion.

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